



We plant the seeds

## Barack Obama Green Charter High School Field Trip Request Form

Group: \_\_\_\_\_

Trip Leader: \_\_\_\_\_

Destination: \_\_\_\_\_

Destination Address: \_\_\_\_\_

Destination Contact Person and Phone Number

\_\_\_\_\_

Date of Trip: \_\_\_\_\_

Time of Departure: \_\_\_\_\_ Time of Return: \_\_\_\_\_

Number of Students Involved: \_\_\_\_\_ Number of Chaperones: \_\_\_\_\_

Purpose / Objective of the Field Trip:

Follow-Up Evaluation of Field Learning Experience:

Transportation Company's Name, Address, and Phone Number

\_\_\_\_\_

Item	Cost	Total
Transportation		
Cost Per Pupil		
Cost Per Chaperone		
	Subtotal	
	Cost to be absorbed by students	
	Cost to be absorbed by district	

Principal: \_\_\_\_\_ Date \_\_\_\_\_ Approved \_\_\_ Denied \_\_\_

Chief School Administrator: \_\_\_\_\_ Date \_\_\_\_\_ Approved \_\_\_ Denied \_\_\_